



## Service Rates and Fees

The rates and fees listed below are not exhaustive and are subject to change. Millstone Kitchen will provide 30-day notice of any fee or rate changes. Membership, hourly fees and any additional costs incurred will be invoiced at the end of the month via email. Further information about fees and use policies can also be found in the Kitchen Use Policies and Kitchen User Contract. Please direct any questions or concerns to the Kitchen Manager ([millstonekitchen@gmail.com](mailto:millstonekitchen@gmail.com)).

### **Initial Tour: FREE (15 minutes)**

The kitchen manager will provide tours, by appointment, to acquaint potential users with the facility and services offered. The kitchen is not available for drop-ins. Tours can be scheduled by contacting the Kitchen Manager [millstonekitchen@gmail.com](mailto:millstonekitchen@gmail.com)

### **Application and Orientation Fee: \$50 one-time fee**

This fee covers the facility orientation training, general business consultation, and regulatory guidance on the certifications, licenses and any other requirements needed to get you in the kitchen and using it safely and efficiently.

### **Standard Membership: \$12.50/month (or pay annually for \$25 discount!)**

Membership includes access key cards for you and your employees, cleaning supplies, trash/recycling services, use of ice machine, vacuum sealer and our suite of commercial kitchen equipment, and access to our user portal for priority kitchen scheduling. All our members also belong to our Millstone Kitchen network with opportunities for networking, education and collaboration. All members are still required to pay hourly fees for kitchen use.

### **Hourly Rates for Members**

This includes access to reserved kitchen area for up to four employees. Hours are billed at the end of each month or can be prepaid with 10% discount. Peak hours are daytime 8 am – 8 pm, off hours are nighttime 8 pm – 8 am.

Kitchen Use Hours	Rates
1 - 30 hours per month	<b>\$22 / hr (peak)    \$20 / hr (off hours)</b>
31 – 60 hours per month	<b>\$20 / hr (peak)    \$18 / hr (off hours)</b>
+ 60 hours per month	<b>\$18 / hr (peak)    \$16 / hr (off hours)</b>

Users are allowed 15 minutes before and after their scheduled time to clean and sanitize their workspace. More details about this can be found in our Kitchen Use Policies. There is a zero-tolerance policy when it comes to upholding standards of cleanliness after every use.

## Mobile Food Units

Operators of food trucks or other mobile food units can use Millstone Kitchen as their commissary if they carry the required product insurance with Millstone Kitchen as additional named insured. \$50 application/orientation fee is still required.

- **Water/Disposal Service \$200 per month**

Includes potable water access, and grey water and grease disposal. Additional use of the facility will incur membership fees and storage/hourly charges as listed above.

- **Full Service \$500 per month**

Includes standard kitchen membership, 1 storage shelf in walk-in cooler OR freezer, 10 hours per month of kitchen use, potable water access, grey water/grease disposal, and trash/recycling disposal. Additional use of the facility will incur the appropriate charges as listed above.

## Hourly Rates for Non-Members: \$24/hr (peak) \$22/hr (off hours)

Non-members who wish to occasionally use kitchen facilities can do so on a case by case basis, based on availability and schedule of current members. This applies to individuals preparing foods for immediate personal/family consumption (no acidified foods) at a **maximum of three times per year**. This rate also applies to farmers interested in experimenting with value-added products for sale on-farm or at farmer's markets. \$50 application/orientation fee is still required.

## Additional Services and Supplies

On-site delivery by food service purveyors (must be present to accept deliveries)

Dehydrator \$3/hr

Vacuum Bags (can be purchased through Kitchen Manager)

Label Printer (request info from Kitchen Manager)

## Storage Fees

Storage spaces are rented by the month in addition to membership and other fees. Non-members can also rent storage space, as available with no member fees.

### Dry Storage

24" x 36" x 90" locker: **\$40 per month** or Half locker: **\$20 per month**

### Walk-in Cooler

5 foot x 2 foot shelf: **\$30 per month** or Half shelf: **\$15 per month**

### Walk-in Freezer

5 foot x 2 foot shelf: **\$30 per month** or Half shelf: **\$15 per month**